

**CONFIDENTIAL**

1 December 1966

MEMORANDUM FOR: Training Officer, Deputy  
Director for Support

25X1A9A

SUBJECT : [ ] - Nomination for  
Attendance at the Executive Seminar  
Center, Kings Point, New York

REFERENCE : DD/S 66-6015, dated 15 Nov '66

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1. The Office of Training would like to nominate [ ]  
[ ] as a candidate to attend the seminar on [ ]  
[ ] scheduled for presentation [ ] at the  
U. S. Civil Service Commission Executive Seminar Center in Kings Point,  
New York. It is our belief that Miss [ ] career development  
would be aided by this training experience and that she would contribute  
to the successful achievement of Seminar objectives. Miss [ ] a  
GS-13 officer, is currently assigned to the OTR Registrar's Office as  
Chief of the Admissions and Information Branch.

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2. Please call me on [ ] if additional information is required. 25X1

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[ ]  
Career Management Officer  
Office of Training

Distribution:

Orig. & 1 - Addressee  
1 - RS/TR  
2 - PO/TR

OTR [ ] bjo

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SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED	CONFIDENTIAL	<input checked="" type="checkbox"/> SECRET	
CENTRAL INTELLIGENCE AGENCY OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1	Registrar	4 Jan 69	WLL
2			
3	JANE		
4			
5			
6			
ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
Remarks:			
<div style="border: 1px solid black; width: 100px; height: 20px; margin-bottom: 10px;"></div> <p>Per your request -- documentation on <span style="border: 1px solid black; display: inline-block; width: 80px; height: 1.2em; vertical-align: middle;"></span> for Kings Point. Included are 8 copies each of the latest two Fitness Reports and the Bio Profile. I have also included 6 copies of my memo to the DDS Training Officer. Form 136 attached. If you require something else in the way of a memo please let me know.</p> <p><i>Jan - 4. 11. 12. 13. 14. 15. 16. 17. 18. 19. 20. 21. 22. 23. 24. 25. 26. 27. 28. 29. 30. 31. 32. 33. 34. 35. 36. 37. 38. 39. 40. 41. 42. 43. 44. 45. 46. 47. 48. 49. 50. 51. 52. 53. 54. 55. 56. 57. 58. 59. 60. 61. 62. 63. 64. 65. 66. 67. 68. 69. 70. 71. 72. 73. 74. 75. 76. 77. 78. 79. 80. 81. 82. 83. 84. 85. 86. 87. 88. 89. 90. 91. 92. 93. 94. 95. 96. 97. 98. 99. 100.</i></p> <div style="border: 1px solid black; width: 480px; height: 40px; margin-top: 10px;"></div>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
Personnel Branch, <span style="border: 1px solid black; display: inline-block; width: 60px; height: 1.2em; vertical-align: middle;"></span>			30 Dec 66
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